# BOARD OF EDUCATION REGULAR MEETING MINUTES NOVEMBER 22, 2016

A regular meeting of the Enfield Board of Education was held at Town Hall in Council Chambers, located at 820 Enfield Street, Enfield, CT on November 22, 2016.

- **1. CALL TO ORDER:** The meeting was called to order at 7:00 PM by Tom Sirard.
- 2. INVOCATION OR MOMENT OF SILENCE: Thomas Sirard
- 3. **PLEDGE OF ALLEGIANCE:** Thomas Sirard
- **FIRE EVACUATION ANNOUNCEMENT:** Tom Sirard announced the fire evacuation announcement.
- 5. ROLL CALL:

**MEMBERS PRESENT:** Walter Kruzel, Raymond Peabody, Lori Unghire, Mike Ludwick,

Mike Ludwick, Tina LeBlanc, (arrived at 7:21 PM), Tim Neville,

Stacy Thurston, Vin Grady and Tom Sirard

**MEMBERS ABSENT:** None

**ALSO PRESENT:** Dr. Jeffery Schumann, Superintendent and Mr. Christopher

Drezek, Deputy Superintendent

## 6. **BOARD GUEST(S)**:

### a. EFEE

Dr. Schumann introduced Shannon Grant to the Board. She is the co-founder, past president and current EFEE Treasurer.

Mrs. Grant introduced Matt Post to the Board. Mr. Post is our current vice president of public relations. She also introduced EFEE member April Mattoon who is in the audience.

Mr. Post thanked the Board for this invitation. He reviewed the EFEE (Enfield Foundation for Education Excellence) organization, mission motto, grants, sponsored programs, scholarships, fundraising and community involvement.

Mrs. Grant announced the recent 5 grant recipients: Document Camera – Barnard Kindergarten Classroom; Community Pen Pals – Crandall Special Education Students; Enfield High School Writing Center – EHS; Flexible Seating – Barnard Kindergarten Classroom and Listening Program – Special Needs Students.

Mrs. Grant added that they would have like to have awarded all 7 grant application but due to financial constraints, they could only award five.

Mr. Post stated our next grant cycle will be held in the spring. He reviewed upcoming events. We are all volunteers and are looking for new members to join our organization. All of this information can be found on our website <a href="https://www.efeeofenfield.org">www.efeeofenfield.org</a>.

Mrs. LeBlanc arrived at 7:21 PM

Mrs. Grant welcomed questions from the Board.

Mrs. Thurston thanked them for everything you do. She added the headphones will definitely help the students out. We use them with our residents and they help them greatly with their concentration. She would love to hear how the students will do with this. Mr. Post added the teachers will do a report on these since this is for a pilot program.

Mr. Neville also thanked them. He knows many of the teachers that have received these grants. He wished you had more money to fund more grants. He would like for you to come back again. We can also help you to solicit funds by having you attend our meetings and getting the word out. People watch these meetings and we need to let them know about this program. Let us know if there is anything else we can do. Thank you for all of the good work you do for our staff and students.

Mr. Peabody also thanked them for coming tonight and sharing this information about your organization. This was a great presentation. He appreciates what you are doing.

Mr. Ludwick thanked them and would like for them to come to the Board meetings in the fall and the spring to announce your grant recipients and also to help get the word out about EFEE. He would also like to add your link to our website. We need to get the word out about your program.

Mr. Kruzel added that EFEE is a non-profit organization and this is a great place to donate money to. This program helps our kids. Thank you for what you do.

Mrs. Unghire also thanked them. She loves the idea of the Pen Pal program with our seniors. This is a great idea.

Mr. Ludwick added we want to publicize these ideas. It is important for our staff that receive these grants. This organization helps our kids out. You all volunteer your time. These are all really good things. Thank you for what you are doing.

Chairman Sirard thanked Mrs. Grant and Mr. Post for coming to tonight's meeting. You are welcome to attend any Board meeting and have an open invitation.

## b. JFK Pre-Referendum Chair

Chris Rutledge updated the Board about the JFK Pre-Referendum Committee. The committee met on November 21<sup>st</sup>. We toured the building and it was very beneficial regarding seeing the work that is needed. Minutes will now be taken and published on the Town's website. He reminded everyone that the meetings are open to the public and we encourage public feedback. The next meeting will be held on December 7<sup>th</sup> at 6:30 PM at JFK. We will be forming subcommittees at this meeting.

Mrs. Leblanc stated we toured the building and it was enlightening. The energy referendum will address a lot of the items needing repair at JFK

Mr. Peabody added looking at the pool was great. He gives our teachers a lot of kudos for how they are currently managing their classrooms. It was an educational meeting. The technology labs are great. Good job Chris.

Mrs. LeBlanc also agreed that it was neat going under the pool. There are some real antiques down there. We looked at the locker rooms, storage areas and home economics rooms.

Mr. Peabody stated JFK is a multi-use facility. Park and recreation uses it, the community

uses it as a warming center, emergency shelter and for community events.

Chairman Sirard thanked Mr. Rutledge for this update.

## 7. SUPERINTENDENT'S REPORT:

- a. Student Representatives Report as presented
- b. Thanksgiving Break as presented
- c. November/December Events as presented
- d. Grants Report as presented
- e. Personnel Report as presented

#### 8. AUDIENCES -

<u>Chris Rutledge</u>, <u>Victory Street</u> – Mr. Rutledge addressed the benefits of academic debate. Enfield High is lacking a debate team. Debating helps you to perform better and to communicate more effectively. The Connecticut Debate League is in 40 schools in CT. He attended a tournament in Waterbury. He will be a judge at the tournament being held in December in Simsbury. The cost to join is around \$250. Most students are driven by their parents to the debates. He would like to continue exploring this to see if Enfield High might be interested to participate in this tournament on December 10<sup>th</sup>. He would like to pass this information onto the civics teachers to see if there is any interest. Thank you.

<u>Judy Kilty, Abbe Road</u> – Mrs. Kilty addressed the total lack of transparency for consolidating Nathan Hale. The Town Council discussed this at their meeting and it is like the vote has already been taken. Trusting our elected officials is something from the past. We owe money on the Nathan Hale building and must pay for an empty building if the Board decides to close it. She still has questions regarding bussing costs, nursing coverage and lunch room coverage. She would like you to share your answers and plans with the public. If you close Hale, do it for educational benefits for the children of Enfield. Memorial needs over \$5 million dollars worth of work before you add more children to this building.

Shannon Grant, Yale Drive – Mrs. Grant attended the Enfield High musical performance at JFK. They sound phenomenal. They raised money and can goods for the Enfield Food Shelf and Loaves and Fishes Soup Kitchen. She thanked the community for their support. She would like to know what schools offer breakfast programs. She also would like to know if any decisions have been made about volunteer fingerprinting fees. She addressed the EHS parent teacher conferences held this year. There are not enough times for parents to meet with their children's teachers. She would like to see two nights for conferences. Thank you.

<u>Susan Thoelen, Edgehill Street</u> – Mrs. Thoelen opposes closing Nathan Hale with the current information we have. We have sent questions to the Board and they were forwarded to Dr. Schumann. She attended the Board Leadership Meeting and Special Board meeting. We have well throughout questions that need to be addressed. Nursing coverage, lunch monitors and office staff need to be addressed. She has concerns about building capacities. These items need to be addressed before the Board makes a decision about Hale. You need to research the impact of closing the school and teaching impacts. She would like the Board to put politics aside and do what is best for the children of Enfield.

<u>Linnie Leander</u>, <u>Wallop School Road</u> – Mrs. Leander thanked the Board. We all want to do what is best for our kids. We have requested information through an FOI request. Our children's safety is at stake. The children and staff will not fit into these buildings safely. Our buildings need work. Who have you checked with? Have you checked with our Fire Marshall or anyone from the Town? If the consolidation happens, our children will suffer. You will be shifting debt from one area to another. We still owe the bond for Nathan Hale. She believes

central office staff needs to be thinned out. Pay cuts and hiring freezes are needed. Enfield Street has lost their title one funds. Will Henry Barnard and Hazardville Memorial be next? She sees the Board's vision with true sister schools. When the population goes down that would be the time to close another school, not now.

Elizabeth Davis, North Maple Street – Mrs. Davis thanked the Board for everything you do. Our questions should be addressed. Waiting two weeks will not make any difference. Playing with parents emotions is not right. You should have your information know. We are all waiting for a long term plan. We are in the process of getting signatures on a petition not to close Nathan Hale or any other schools. We want a long term plan and are waiting for one. She did not like parents getting harassed on Election Day at JFK when they were approached to sign a petition by a Board member. This decision affects the entire community. We asked for information 7 years ago and are still waiting for this. This is public knowledge. The website should have this information on it. We need you to fight for us. She attended the JFK Turkey Trot and they raised money for the local food pantry. We can learn a lot from our kids. She wished everyone a happy Thanksgiving and urged everyone to always be giving.

<u>Marcy Taliceo, Coolidge Drive</u> – Mrs. Taliceo thanked the parents and teachers that give to EFEE. They are the true heroes. We continue to uproot them as well as our children. We cannot keep closing schools. She asked if we have met the goals for consolidating our schools and reorganizing them. Has Dr. Schumann looked at everything? Has a proposal to cut salaries at the top been discussed? We would like to know about the organizational chart. We would like to know our options before a decision to close Hale is made.

Andrea Howarth, Monroe Road – Mrs. Howarth would like the information that was provided to the Board to be available to the public. The Board asked for answers and were given them but we were not shown it. Memorial will have the highest class sizes. Statistics show that there are many benefits to lower class sizes. Our teachers are our best assets. Smaller class sizes are needed. Put the money into our teachers and look at other ways to save money. Have you considered what the lunch waves will do for our kids? The lines are already too long and the children do not have enough time to eat their lunch now. Look at the numbers and wait to make a decision until you have all of the answers.

<u>Judy Kilty</u>, <u>Abbe Road</u> – Mrs. Kilty would like you to get in touch with the Town council. They think Hale is closed. Board Leadership is using excess funds for technology needs at EHS. I thought all extra funds were to go back to the Town.

# 9. BOARD MEMBER COMMENTS

Mrs. LeBlanc asked about the breakfast program and which schools offer this and any information regarding the volunteer fees. Dr. Schumann will look into this.

Mrs. LeBlanc agreed with Mrs. Grant regarding EHS parent/teacher conferences. She also was unable to schedule a time. Two nights would better for parents to choose from.

Mrs. LeBlanc asked if we place our administrator contracts on the website. Dr. Schumann stated we do not place any bargaining unit contracts on the website.

Mrs. LeBlanc is not used to getting FOI request. She informed the public that we would not be responding to this. We would forward them to the appropriate staff to address.

Mrs. LeBlanc would also like the worksheet from the last Board meeting to be placed on the website.

Mrs. LeBlanc stated that business is as usual at both Nathan Hale and John F. Kennedy

Middle school until a decision is made. She does not believe this should be discussed by the Town council until a decision is made. The referendum is a year away and we don't know if it will even pass. Nothing should be excluded from our budget discussions. No decisions have been made. She was not aware that this was discussed at the Town Council meeting. Board members are struggling with this decision. She would like people to refrain from speculating.

Mrs. LeBlanc wished everyone a happy Thanksgiving. Thank you for your e-mails and for coming out to the Board meeting. We are listening to you and please keep involved.

Mr. Neville also wished everyone a happy safe Thanksgiving. He is also concerned about the conflicts with the high school conferences. We need multiple days for parents. He would like the administration to look into this. He would also like to know about the volunteer fees. He thought nothing had changed. There was a change with the FBI. Dr. Schumann stated the State had decided to waive the fee and the fees have been passed on to us.

Mr. Neville added we would love to pay for fingerprinting costs but everything costs money. He would love to expand on technology. We have discussed this with the Town council. The facility costs are a drop in the bucket. We are trying to come up with a plan and that is why we have a joint facilities committee. It is an issue of what we can afford, not what we want. We believe in our teachers and unions. We know how valuable they are and they work with us. We do not want to cut a teacher or close a school. We see grey clouds coming in the amount of \$1.3 billion. There is nowhere to go to get this money. We thought we had an obligation to let the public know about what we are facing. We are not trying to surprise you. These are the kind of things that might happen. He agrees that \$250K will not make a dent. Your questions have brought up additional questions. We are looking at many different ideas to see what we can do. We need to vet our ideas. We did not get the information out to you and shame on us. We need the answers before we can make any decisions.

Mrs. Thurston wished everyone a happy Thanksgiving. Our thoughts and prayers are with the families in Tennessee. She thanks all of our Smyth school bus drivers for everything you do. This is not an easy job. They do everything to get our kids safely to school and home again. Laura thank you for taking care of our students.

Mr. Grady also wished everyone a happy Thanksgiving. Be thankful for today, tomorrow, your family and friends and your own life.

Mr. Kruzel wished a happy anniversary to each Board member. It is an honor to work with you all. We have done a lot as a Board in one year. He thanked the voters for passing the energy referendum. We will be able to replace our lighting which will save us money.

Mr. Kruzel attended the Veteran's parade. The bands from JFK and EHS were phenomenal. The kids from both high school have meshed well and sound great. He wished everyone a happy Thanksgiving.

Mr. Peabody agreed that none of us want to close a school or cut staff. He does not want to give any false expectations. We have a tough budget ahead of us. Both the Town and Board took a hit of \$1 million dollars last June after our budget was set.

Mr. Peabody thanked Mrs. Leander and the Hale PTO for their questions. There is a lot of work we need to do. Your questions have raised other questions that we need answered. Four other towns are going through the same dilemma that Enfield is looking at closing a school all for the same budgetary reasons. We have been working with our teachers. We have changed the culture with our bargaining unit. He would like the Board to talk with staff again for suggestions. We did this in 2013-14. Chairman Sirard stated this is something we are looking into.

Mr. Peabody added it is hard to make 3-5 year plans. We do not know what we will get from the State. One year, we received a grant that our Chief Information Technology Officer applied for and were able to purchase technology items. We would love to have another technology plan.

Mr. Peabody asked how many volunteers need to be fingerprinted. He would like to discuss this with the Town council. He does not believe we need to charge our volunteers for their services.

Mr. Peabody congratulated a past Fermi student for her accomplishments since graduating college. Hailey Cotnoir now works for the Boston Red Sox organization in their marketing department – job well done.

Mr. Peabody thanked each of his fellow Board members for working hard together and doing the best for our students, parents and town. He also wished everyone a happy Thanksgiving.

Mrs. Unghire thanked Mr. Neville for his comments. She agrees with him, this is a difficult time for Board members. She also appreciates the hard work and commitment of this Board.

Mrs. Unghire attended the CREC meeting and gave an update regarding their programs. They will hold their Legislative Breakfast on January 26<sup>th</sup> at 8:00 AM at the State Capital. You will have an opportunity to talk with legislators regarding your schools.

Mrs. Unghire also attended the Veteran's Day parade. The JFK and EHS Bands were amazing. They are both well-oiled machines and performed phenomenally. She enjoyed listening to them. She also attended the football game and the band does such a great job. They gave a great half time show.

Mrs. Unghire wished everyone a happy Thanksgiving. We have many obstacles that we must work through. She is very thankful for everything. Enjoy spending time with your families.

Mr. Ludwick stated that last year we set our budget and then needed to make additional cuts. This is something we did not want to go through again and decided to start our budget discussions earlier. That state is now faced with a \$1.3 billion dollar deficit. We are hopeful that we will only receive a \$1 million dollar cut. None of us want to cut any staff members. We need to generate more revenue. He also would much rather be discussing other items. He appreciates receiving your e-mails and are working on the answers to your questions.

Mr. Ludwick stated we started this budget process earlier this year and wanted to be transparent. Transparency is not always going to bring good news. We started discussing this 6 months ago. We all want to save staff and programs in our district. We held listen and learns to try to change the culture in Enfield so we can properly fund education. We will receive the CREC bill and the cost is around \$1.5-\$2 Million dollars that comes out of our local education budget.

Mr. Ludwick congratulated the EHS soccer and field hockey teams for the efforts this year in a larger division and competing in the State games. They play hard and represent us well with real class. All fall sports teams at both JFK and EHS did really well.

Mr. Ludwick stated he is not sure if the FOI request is something either Dr. Schumann or Mr. Drezek can comment on. Dr. Schumann stated this is something we would not comment on.

Mr. Ludwick stated the EHS girls' soccer senior night was great. He was impressed with how many staff members and administrators attend the games and support their students. He was

really impressed with Sean Crane singing the national anthem. You also see JFK staff members at the games. We are trying to save their jobs.

Mr. Ludwick also wished everyone a happy Thanksgiving.

Chairman Sirard is also thankful for everything our Board does and wished them all happy Thanksgiving. We work together as a team and he will defend them. He does not appreciate any member being attacked publically and it is insulting. We all care about the students and education. Our priorities are in the right place. We are not your enemies and are trying to do our best.

Chairman Sirard added that he became a Board member he was amazed to learn how education is funded. Public education should be free. School funding is supposed to be for students in grades K-12 not in college. It is unconstitutional to rely on property taxes to fund education. Special Education funding is now capped and this is also a violation. What the state is doing is unconstitutional and they are breaking the law.

Chairman Sirard stated when the State cut our education budget, the town was very good to the school system and did not pass all of this reduction onto us. The Board's job is to try to get proper funding from the proper sources. He has called Representative Courtney, Senator Murphy, Senator Blumenthal and the Federal Department of Education. He only received a call back from the Federal Department of Education.

Chairman Sirard stated we have saved money through reorganizing and attrition from 129 teachers. We have saved money because these positions were not filled because we had fewer students in the district over time. The reorganization was done because K-5 class sizes were not equal and this created Title I concerns along with SPED issues. Enfield has dealt with every major challenge that other towns and cities are dealing with. We have tried to get smaller class sizes with minimal budgets. We have advocated for budget increases. People get angry with us at the local level instead of addressing their concerns at the state level. The budget will remain the same and will not go down unless the MBR changes.

Chairman Sirard stated that education is a valuable product. We now have the appropriate number of staff without affecting student learning. Currently, we do not have true sister schools. We are trying to get the answers out to you. There are no enemies in this town. The Town and Board are two separate areas. We are looking at a \$1.3 billion dollar deficit. Last year, we discussed eliminating sports and all-day kindergarten. He is looking at keeping 5 staff positions and a nurse or a building.

#### 10. UNFINISHED BUSINESS

## a. Transition Update

Dr. Schumann reported that the final grading is being done at EHS. Paving will be done next. The music wing is on time. They will start to discuss graduations blending traditions from both high schools after Thanksgiving with the students.

Mrs. LeBlanc asked about winter sports and parking for the traveling team buses. She is suggesting they be assigned to park in a certain area and not take up valuable parking spaces. Dr. Schumann stated we can discuss this. Once we have the rest of the parking lot paved, we will have additional parking spaces available.

Mr. Neville added parking on the hill and streets is not allowed. Emergency vehicles cannot get through the streets. No parking signs have been added.

Mrs. LeBlanc stated some of the buses are taking up parking spaces. Once the paving is done, we will have extra parking spaces. Mr. Neville stated Athletics can address bus parking. We are looking for a solution. He would like this to be discussed with Governance with the Police chief and traffic officers. Large school event parking creates a huge problem. We need to redirect traffic. There is no easy solution.

Mr. Kruzel added that he attempted to go to a football game. Instead he was attempting to have people not park in the no parking spots or on the hill. As soon as one car left, another one would attempt to park there. A policeman stopped by and asked if I would want my car towed at an athletic event since parking was a concern. Bloomfield parked their bus up on the top of the lot. The paving is close to being done. We will gain valuable parking spaces soon.

Mrs. LeBlanc added one of the buses were loading the players on Pearl Street because of the parking situation. They need to be able to load the buses as soon as they get off of the field. Having them walking through the parking lot is not a good idea. This is a safety concern.

Chairman Sirard discussed using a shuttle to the mall for high school large event parking. We do that for graduations and the town of Enfield celebration.

## b. Continue School Consolidation Discussion and Action if any

Mr. Neville would like to get the answers out to the questions we received. He volunteers Mr. Peabody to help him with this task. We owe them this and should put something together. If there are questions we cannot ask, we can ask Dr. Schumann and Mr. Drezek.

Mr. Kruzel stated transparency. We were just informed by the state of a \$1.3 billion dollar deficit after the elections took place.

Mr. Grady asked about the bond owed on Nathan Hale and if we can pay that back out spread it out over time or must it be paid back to the state in a lump sum. Have you discussed this with the Town Manager? Dr. Schumann has spoken to the Town manager and he does not see any problems with paying this back in a lump sum or over time and has a plan.

Mr. Grady added since the state is short funds, the \$810K could help them out.

Chairman Sirard added that all we owe the state is \$810K. The town manager's projections of operating costs to keep the building open over 9 years will save over \$1 million dollars if the building was closed. That does not factor in if we were able to sell the building. Doing this would help us instead of hurting us.

Mrs. LeBlanc supports getting the answers to the questions we have received. She would like the questions to be grouped since a lot of them are similar.

Both Mr. Peabody and Mr. Neville agreed to work on the questions together.

Mr. Peabody asked if any of the questions could be answered tonight.

Chairman Sirard stated we are compiling the questions. That is why it is not on the website.

Mr. Kruzel would like to know if the Board will need to vote on the answers. Dr. Schumann stated the Board will need to decide on this.

Mr. Neville stated grouping the questions by categories will help us. Mr. Peabody stated this will help us to qualify and quantify our position for our decision. He would like to get them out to the Board and then put them on the website.

Mr. Neville would like to know how the Board would like to get the information out to the public.

Chairman Sirard stated we should hold a special meeting to decide on voting on this and how to get this information out to the public. This way we will all be clear on what we will do.

Mr. Neville stated that he and Mr. Peabody will get the information to the chairman. Do we need to schedule a special meeting now?

Chairman Sirard stated we would need to meet to decide if we are going to put this information on the website. He will schedule a meeting if needed.

Mrs. LeBlanc asked if we would have a special meeting to review the information first. Chairman Sirard stated this special meeting would give the Board an opportunity to review the questions and to decide on the outcome of the information.

All Board members agreed with this plan.

#### 11. **NEW BUSINESS** - None

## 12. BOARD COMMITTEE REPORTS

## a. Building Committee

Mr. Neville stated we are still on time and under budget. We have been dealing with the traffic concerns. We are looking at a temporary fix by opening up the Riverview gate. Planning & Zoning held a meeting and it was suggested that a new traffic study be conducted. This was accepted by the P&Z committee but the results will not be available until January 2017. We will inform the Board of this date once it is available.

Mr. Kruzel asked Board members to e-mail him about touring the building and he will try to schedule something.

### b. Curriculum Committee

Mr. Neville reported the Curriculum Committee will met on November 16<sup>th</sup> and discussed several course proposals and standards-based report cards for all students in grades K-5. He added that we will be offering 22 AP courses in 2016-17.

Mr. Ludwick asked if the debate club mentioned by Mr. Rutledge would fall under curriculum. Mr. Neville stated it would fall with Ms. Middleton and Mr. Longey. This would be an extracurricular item for students.

## c. Finance Committee

Mr. Peabody reported the Finance Committee met on November  $22^{\rm nd}$ . We discussed magnet tuitions and are expecting a bill from CREC around \$1.477 million. We have just received our first grant reduction and expect additional cuts. We will share this memo with the Board. We also reviewed nutrition services.

Mr. Neville asked how this cut compares to other years. Mr. Peabody reviewed past years reductions with the Board.

### d. Leadership Committee

Chairman Sirard stated that Leadership met to discuss the closing of a school and to review questions received. We are currently working on a list of responses to the questions received.

#### e. Policy Committee

Mr. Ludwick reported the Policy Committee plans to meet on Monday, November  $28^{th}$  at 5:00 PM at Henry Barnard in the Board Conference room.

## f. Any Other Committee Reports

<u>Insurance Committee</u> – Mr. Ludwick reported the RFP went out for the insurance committee. We are looking to save money as a joint venture with the Town. We might get a new vendor. The proposals will come in during December.

<u>Joint Facilities Committee</u> – Mr. Kruzel reported the Joint Facilities Committee met. We are currently going through the reports. Mr. Neville and Mrs. Szewczak are prioritizing the information. We will meet on December 10<sup>th</sup>.

### 13. APPROVAL OF MINUTES

Mr. Neville and Mrs. Thurston moved that the Regular Meeting Minutes of October 25, 2016 be approved. A vote by **show-of-hands 7-0-1** passed with Mr. Grady abstaining and Mrs. LeBlanc was absent during the vote.

## 14. APPROVAL OF ACCOUNTS PAYROLL

### a. For the Month of November 2016

Mr. Peabody moved, seconded by Mrs. Thurston that we accept the superintendent's certification as follows: I hereby certify that in the month of November, total expenditures amount to \$5,330,502.32, broken down between payroll totaling \$3,955,690.68 and other accounts totaling \$1,374,811.64.

All payments have been made in accordance with the approved budget and are properly accounted for within the books of accounts. Copies of approval for check invoices are properly documented.

A vote by **show-of-hands 8-0-0** passed unanimously. Mrs. LeBlanc was absent during the vote.

## b. Line Item Transfers, if any - None

### 15. CORRESPONDENCE AND COMMUNICATIONS

a. Thank You Letter from Armand Regalbuti recognizing an EHS math teacher Bozena Guminiak and her students for collecting items for the victims of the earthquake tragedy in Italy.

## **16. AUDIENCES** - None

## 17. EXECUTIVE SESSION

Mr. Kruzel moved, seconded by Mr. Neville that the Enfield Board of Education enters into Executive Session for Matter(s) Related to Personnel. A vote by **show-of-hands 7-2-0** passed

with Mr. Peabody and Mrs. Thurston in dissent.

Both Mr. Grady and Mrs. LeBlanc left the Board meeting at 9:20 PM. Board members remained in Council Chambers for the Executive Session.

Both Dr. Schumann and Mr. Drezek joined the Board in Executive Session. No Board action occurred while in Executive Session.

## 18. ADJOURNMENT

Mrs. Thurston moved, seconded by Mr. Kruzel to adjourn the Regular Meeting of December 22, 2016.

All ayes, motion passed unanimously.

Meeting stood adjourned at 9:30 PM.

Tina LeBlanc Secretary Board of Education Respectfully Submitted,

Kathy Zalucki, Recording Secretary